

www.companies.govt.nz | 0508 COMPANIES | 0508 266 726

Post your completed form to: National Processing Centre, Private Bag 92061, Victoria Street West, Auckland 1142

Annual return

Companies Act 1993

Company name

Company number

1. Address for communication

Postal address to which communications from the Registrar will usually be sent

Current address

Updated address

2. Email reminder

To receive a reminder by email please provide your email address here.

Email address:

3. Mobile phone reminder

To receive a text message as well as an email reminder, provide your mobile number here. The cost of the message will be charged to your phone.

Mobile number:

4. Address of registered office

This address must be a physical address and NOT a PO Box, Private Bag or Document Exchange address

Current address

Updated address

5. Address for service

This address must be a physical address and NOT a PO Box, Private Bag or Document Exchange address

Current address

Updated address

> *Note | Company addresses, director details and share parcel details can be updated at any time at www.companies.govt.nz. To learn more visit the **Learn about > Maintaining Company Details** section of the website.*

6. Company directors

Full legal name *	Residential address
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* Please give first name(s) followed by surname in BLOCK letters.

7. Shareholding

Total number of shares issued

Full legal name **	Address	Number of allocated shares
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** Where a trust holds shares and is not registered (for example, a family trust) the names of all trustees must be shown. Record the shares per parcel.

8. Financial Reporting Act 1993

The Financial Reporting Act 1993 requires that certain companies must register their financial statements with the Companies Office. These companies are:

- issuers of securities to the public;
- overseas companies;
- subsidiaries of a company incorporated outside New Zealand; and
- companies with more than 25% overseas shareholding.

For more information refer to section 18 and 19 of the Financial Reporting Act 1993. View a copy of the Act online for free at www.legislation.govt.nz.

9. Auditor and AGM

Specify the date of the last annual meeting or resolution in lieu of a meeting

Day	Month	Year
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Did the shareholders pass a unanimous resolution not to appoint an auditor for the current year?

☐

Yes

☐

No

If you answered 'Yes' to the question above, specify the date of resolution

Day	Month	Year
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10. Authorised signature

I certify that the particulars contained in this annual return are correct.

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Signature of director / authorised person
Name of director / authorised person**Return completed by**

Name	Email (optional)
Postal address	Telephone
	Facsimile